Syllabus Overview

<table>
<thead>
<tr>
<th>Course Designator</th>
<th>ADES</th>
<th>Section Number</th>
<th>001</th>
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<tbody>
<tr>
<td>Course Number</td>
<td>1221</td>
<td>Semester and Year</td>
<td>FA 2017</td>
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<tr>
<td>Class Meeting Days &amp; Time</td>
<td>MW 11:45 am - 1:40 pm</td>
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<tr>
<td>Classroom</td>
<td>212 / 205 McNeal Hall</td>
<td></td>
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<tr>
<td>Number of Credits</td>
<td>3</td>
<td>Final Exam Date &amp; Time</td>
<td>1:30 p.m. - 3:30 p.m., Wednesday, December 20</td>
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Instructor's Information

<table>
<thead>
<tr>
<th>Name</th>
<th>Lucy Dunne</th>
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<tbody>
<tr>
<td>Office Location</td>
<td>356 McNeal Hall</td>
</tr>
<tr>
<td>Office Phone</td>
<td>612 - 626 - 5901</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:idunne@umn.edu">idunne@umn.edu</a></td>
</tr>
<tr>
<td>Office Hours</td>
<td>Wednesdays 2-3pm, or by appointment</td>
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Course Information and Instructor’s Expectations

Course Description: In this class we will explore methods and applications of apparel assembly, from micro to macro perspectives. You will learn how to operate domestic and industrial sewing machines, and to execute basic clothing construction techniques through several sewn products.

- The Apparel Design Program at the University of Minnesota is highly competitive. Fundamentals of Apparel Assembly is a pre-requisite for Studio I and it is important for you to excel in this course as a Pre-Apparel Design major. In order to pass this course and proceed to Studio I you must obtain a minimum score of 70% on the Sewing Proficiency Final Exam which will be given at the end of the semester and also obtain a minimum score of 70% on all assigned class projects and exercises.

- Apparel Design Portfolio Review, which showcases your major coursework throughout your first year, takes place following Studio I at the end of Spring Semester. This Portfolio Review is a very selective process conducted by the Apparel Design faculty and will determine if you are fully accepted into the Apparel Design Program.

Required and Recommended Materials: Sewing supplies - see list on Moodle/separate handout
Purchasing of fabric will be required as needed for projects. You will be given sufficient warning.

Student Learning Outcomes following course completion:
This course addresses the University of Minnesota Learning Outcome Core component:
#1: Can identify, define, and solve problems
#3: Students will master a body of knowledge and mode of inquiry.
Students will accomplish this by learning and applying garment specification and assembly fundamentals by creating several basic sewn products and performing quality assessments. They will demonstrate mastery of assembly techniques through a timed proficiency exam.

Release of Work Statement:
Students understand that enrollment in this course grants consent for their work to be selected for inclusion in college or departmental publications (online or in print). Your instructor may select to use your work to represent her/his skills as an instructor in a teaching portfolio (online or in print).

Attendance and Participation:
Attendance is absolutely essential and entirely your responsibility as are the consequences of your actions. Attendance will be taken at the beginning of each class period—if you arrive late, you will be...
marked absent for that class. Unless given specific permission, you must stay for the entire class period. Peer and instructor interaction are one of your most valuable resources in a studio course. You are encouraged to take advantage of the scheduled class time to practice techniques, seek instructor feedback and that of your peers, and to share your experiences so that others might benefit as well. You are expected to participate in class discussions and critiques, and be respectful and polite when critiquing classmates’ work.

Students with 3 or more absences will receive a reduction of 2 letter grades from their earned grade (i.e. an A becomes a C) and 5 absences will receive an F as the final grade.

The following reasons justify absences:
(a) Illness certified by the Boynton Health Service or another physician
(b) Death of a parent, sibling, or grandparent (proof of funeral attendance must be supplied)
(c) Participation in religious observances with advance instructor notification
(d) Participation in University approved co-curricular activities, and must be certified by the Office of Student Affairs.

**Workload:**
The bulk of in-class time will be spent in active learning: executing and critiquing sewn product assembly. New techniques will be learned through instructional video segments on the course website, which should be watched before class according to the assignment schedule.

**A. Projects:** A detailed assignment description and rubric will be provided for each project. Project timelines are described in the course schedule.
   I. Bags
   II. Kimono
   III. Child garment
   IV. T-Shirt

**B. Exams:** A final exam for the course is a timed sewing proficiency exam. This exam is intended to show how well you can apply the information, techniques, and skills you learned throughout the semester. Pattern and fabric will be provided. The exam will take place during your scheduled final exam period.

**C. In-class activities and exercises:** In-class activities and exercises will be completed in each class.

**Grading Structure:**
[http://policy.umn.edu/Policies/Education/Education/GRADINGTRANSCRIPTS.html](http://policy.umn.edu/Policies/Education/Education/GRADINGTRANSCRIPTS.html)

A-F grades will be assigned in accordance with university definitions; plus or minus indicate performance relative to the letter grade definition.

A: achievement outstanding relative to the level necessary to meet course requirements (‘excellent’ above and beyond; initiative, creativity)
B: achievement significantly above the level necessary to meet course requirements (‘good’)
C: achievement that meets the basic course requirements in every respect (‘just fine’)
D: achievement worthy of credit even though it does not fully meet the basic course requirements in every respect
F: performance that fails to meet basic course requirements and is unworthy of credit

**Grading for ADes 1221:**
10% Bag Module
10% Kimono Jacket Module
15% Child Garment Module
10% T-Shirt Module
5% Participation: short exercises, peer critiques, & short quiz questions
50% Sewing Proficiency Exam
Accepting and Returning Assignments:
All assignments are due at the beginning of class unless otherwise noted. All work should be neat, accurate, and carefully completed. Assignments will be graded and returned to students within 10 working days.

Grading Late Work:
Work is due at the beginning of class. Late work will be accepted at the following class meeting only, and will be marked down one full letter grade. After that time projects will not be graded except for extraordinary circumstances.

Make Up Work for Legitimate Absences:
http://www.policy.umn.edu/Policies/Education/Education/MAKEUPWORK.html
Assignments may be made up only for a documented excused absence. Instructor must be notified by e-mail at the beginning of the excused absence and student must meet with the instructor to determine a revised due date for the assignment.

Policy for Missed Exams:
Exams can be made up only with University documented excused absence. Instructor must be notified before the regular scheduled exam takes place. Incompletes for the course will be given only in cases of documented illness for yourself or family emergency.

Incompletes:
At least 75% of coursework completed with a passing grade is required for an incomplete. A contract for completion of the class must be agreed upon by student and professor before the end of finals week and filed in the department office.

Extra Credit Options:
There are currently no extra credit opportunities for this course

University Policies

Personal Electronic Devices in Classroom:
http://policy.umn.edu/Policies/Education/Education/CLASSROOMPED.html
You may use your devices during worktime as required for online content/learning modules. However, during lecture, demonstrations, and peer critique, please put your devices away so you commit your full attention. If you would like to film the instructor during a demonstration - please request permission ahead of time.

Use of Class Notes and Materials:
http://policy.umn.edu/Policies/Education/Education/CLASSNOTESSTUDENTS.html

Scholastic Dishonesty and Student Conduct Code:
http://www1.umn.edu/regents/policies/academic/Student_Conduct_Code.pdf

Sexual Harassment:
http://www1.umn.edu/regents/policies/humanresources/SexualHarassment.pdf

Statement on Climate of Inclusivity:
You are expected to be attentive during class, ask questions if you do not understand something, and to offer your opinion. You are also expected to listen respectfully to other students and to me when speaking. The University of Minnesota is committed to providing a safe climate for all students, faculty, and staff. All persons shall have equal access to its programs and facilities without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual
orientation. Racism, sexism, homophobia, classism, ageism and other forms of bigotry are inappropriate to express in this class. Reports of harassment are taken seriously, and there are individuals and offices available for help.
(or refer to http://www1.umn.edu/regents/policies/administrative/Equity_Diversity EO AA.pdf)

Academic Freedom and Responsibility:
http://www1.umn.edu/regents/policies/academic/Academic_Freedom.pdf

Availability of Disability and Mental Health Services:
The University of Minnesota is committed to providing all students equal access to learning opportunities. Disability Services (DS) is the campus office that works with students who have disabilities to provide and/or arrange reasonable accommodations.

- Students who have, or think they may have, a disability (e.g. mental health, attentional, learning, vision, hearing, physical or systemic), are invited to contact DS to arrange a confidential discussion at 612-626-1333 (V/TTY) or ds@umn.edu.
- Students registered with DS, who have a letter requesting accommodations, are encouraged to contact the instructor early in the semester to discuss accommodations outlined in their letter.

For additional information please visit: https://diversity.umn.edu/disability/

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce your ability to participate in daily activities. University of Minnesota services are available to assist you with addressing these and other concerns you may be experiencing. You can learn more about the broad range of confidential mental health services available on campus via www.mentalhealth.umn.edu or contact Counseling/Consulting Services at 612-624-3323.

Academic Services:
If you would like additional help, please contact one of the offices listed below.
Center for Writing 10 Nicholson Hall, Mpls 612-626-7579
Student Academic Success Service 340 Appleby Hall, Mpls 612-624-3323
199 Coffey Hall, St. Paul
<table>
<thead>
<tr>
<th>Date</th>
<th>Activities/Deadlines</th>
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| 9/11  | **DUE: Garment Dissection**  
Dr. Dunne gone / Lindsey Sub all | 9/13  | Introduce Basic bag operations: basic seams, piping, zippers, tag insertion  
Dr. Dunne gone / Lindsey Sub all |
| 9/18  | Basic bags                                                                          | 9/20  | Introduce advanced bag operations: piping, topstitching  
Dr. Dunne gone / Lindsey Sub all |
| 9/25  | Advanced bags  
Lindsey Gone / Dr. Dunne Sub all | 9/27  | All bags DUE: -- quality assessment.  
Introduce sergers - sanitary pads, seam finishes |
| 10/2  | Introduce kimono operations: bias facing, single-fold hems, collarette, belt loops (?) | 10/4  | Kimonos |
| 10/9  | Kimonos  
Lindsey Gone / Dr. Dunne Sub all | 10/11 | Kimonos |
| 10/16 | Kimonos DUE: quality check  
Select materials for baby outfit.  
Introduce baby hat (?) operations: darts, curved-to-straight, binding, strips, curved hem | 10/18 | Instructor sign-off on baby outfit specs worksheets  
Baby hats |
| 10/23 | Baby hats  
Lindsey Gone / Dr. Dunne Sub all | 10/25 | Introduce baby jumper body operations: gathers, facing/understitching. |
| 10/30 | Baby jumpers                                                                        | 11/1  | Baby jumpers |
| 11/6  | Baby jumpers                                                                        | 11/8  | Introduce baby jumper finishing operations: buttons, snaps, elastic casing. |
| 11/13 | Baby jumpers                                                                        | 11/15 | Baby jumpers |
| 11/20 | Baby jumpers  
Lindsey Gone / Dr. Dunne Sub all | 11/22 | **NO CLASS: THANKSGIVING TRAVEL** |
| 11/27 | Baby outfits DUE: quality check  
Proficiency exam intro/flex time | 11/29 | Proficiency exam intro/flex time |
| 12/4  | Coverstitch - Intro T-shirt - Construct one to figure out order of operations | 12/6  | T-shirt work time - 5 t-shirts, batch sewn |
| 12/11 | T-shirt work time                                                                   | 12/13 | **T-shirt final project DUE: quality checks**  
Course wrap-up and studio cleanup |
| 12/19 | Final Exam in Studio  
Tues 1:30 - 3:30 pm. Bring sewing supplies  
Lindsey Gone, Dr. Dunne will administer |
REQUIRED SUPPLIES

Sewing Supplies

- **Bobbin case with bobbin** (Rented from DHA office in room 240 McNeal, first day of class)
- **8” knife edge dressmaker’s shears**: Recommended brands such as Gingher, Fiskars, Mundial
- Snips / trimming scissors – short blade scissors
- Straight pins—with beaded ends
- Pincushion – or container for pins, magnetic works best
- Hand Sewing Needles (size 10 sharps)
- 18” x 2” clear plastic ruler, gridded
- Seam Gauge
- Point turner
- Fabric marking tools: pen (blue & washable), chalk pencils,&/ or tailor’s chalk
- Seam Ripper
- Tape Measure
- Sewing box to contain supplies

**Additional supplies such as thread may be needed for individual projects**

*Many of your project materials will be provided using your course fees, but you will have the option of purchasing fabric for some projects if you wish.*